

Town of Egremont
Human Resources Committee
Meeting minutes
Friday, November 19, 2021

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Present in person: George McGurn, Chairman; Laura Allen, and Chuck Ogden

Chairman McGurn opened the meeting at 2:30 PM. He stated that the meeting was being recorded via Zoom.

Motion made by Laura, seconded by Chuck, to approve a new Personnel Performance Review Form presented by Cara Becker and to recommend its adoption by the Selectboard. Chuck voted aye, Laura voted aye and George voted aye. The motion was adopted.

In the Policies and Procedures Manual, under “Weather and Emergency Events” the following changes were proposed. At the end of paragraph one, “.....employees may use up to one extra hour in the morning beyond their normal start time to ensure a safe arrival at work.”

Under the same heading, Paragraph 3 is deleted in its entirety.

In the 5th paragraph, adding the following in normal type “Only the Chairman of the Board of Selectmen has the power to deem that a building should be closed.”

The vote to approve the above changes was unanimous.

Regarding the updates to the Policies and Procedures manual, Cara will incorporate the changes into a revised version which she will present to the HRC prior to passing a final version along to the BoS for their consideration.

A meeting in December is planned but no date was set.

The meeting ended at 3 PM

Respectfully submitted,

Chuck Ogden, Recorder